Add New Account

Auto Account Setup
Connect to other server types.

○ **E-mail Account**

Your Name: [   ]
Example: Ellen Adams

E-mail Address: [   ]
Example: ellen@contoso.com

Password: [   ]

Retype Password: [   ]
Type the password your Internet service provider has given you.

○ **Text Messaging (SMS)**

● **Manually configure server settings or additional server types**

[< Back] [Next >] [Cancel]

Add New Account

Choose Service

◉ **E-mail Account**

Connect to an e-mail account provided by your Internet service provider (ISP) or your organization.

○ **Text Messaging (SMS)**

Connect to a mobile messaging service.

○ **Other**

Connect to a server type shown below.

Fax Mail Transport

[< Back]　[Next >]　[Cancel]

Add New Account

Choose Service

○ **Internet E-mail**

Connect to POP or IMAP server to send and receive e-mail messages.

○ **Microsoft Exchange or compatible service**

Connect and access e-mail messages, calendar, contacts, faxes and voice mail messages.

○ **Text Messaging (SMS)**

Connect to a mobile messaging service.

○ **Other**

Connect to a server type shown below.

Fax Mail Transport

< Back   Next >   Cancel

Change Account ✕

Internet E-mail Settings
Each of these settings are required to get your e-mail account working.

User Information
Your Name: `Test`
E-mail Address: `test@silverbarrel.com`

Server Information
Account Type: `IMAP` ▾
Incoming mail server: `mail.silverbarrel.com`
Outgoing mail server (SMTP): `mail.silverbarrel.com`

Logon Information
User Name: `test@silverbarrel.com`
Password: `*******`

☑ Remember password

☐ Require logon using Secure Password Authentication (SPA)

Test Account Settings
After filling out the information on this screen, we recommend you test your account by clicking the button below. (Requires network connection)

[Test Account Settings ...]

☑ Test Account Settings by clicking the Next button

Once the fields to the left are complete, click More Settings...

[More Settings ...]

[< Back] [Next >] [Cancel]

Internet E-mail Settings

General	Sent Items	Deleted Items
Outgoing Server	Connection	Advanced

☑ My outgoing server (SMTP) requires authentication ⬅

   ◉ Use same settings as my incoming mail server ⬅

   ○ Log on using

      User Name: [   ]

      Password: [   ]

      ☑ Remember password

      ☐ Require Secure Password Authentication (SPA)

[OK] [Cancel]

Internet E-mail Settings

General	Sent Items	Deleted Items
Outgoing Server	Connection	Advanced

Server Port Numbers

Incoming server (IMAP): 143   [Use Defaults]

Use the following type of encrypted connection: TLS

Outgoing server (SMTP): 587

Use the following type of encrypted connection: TLS

Server Timeouts

Short ⸺ Long   1 minute

Folders

Root folder path:

Incoming port must be: 143
Outgoing port must be: 587

Incoming encryption type must be: TLS
Outgoing encryption must be: TLS

[OK]   [Cancel]